

420-Minute Townside Elementary Schedule Illustrating Extended Common Teacher Planning Periods and Daily I/E Periods

	8:00 AM	8:05 AM	8:10 AM	8:15 AM	8:20 AM	8:25 AM	8:30 AM	8:35 AM	8:40 AM	8:45 AM	8:50 AM	8:55 AM	9:00 AM	9:05 AM	9:10 AM	9:15 AM	9:20 AM	9:25 AM	9:30 AM	9:35 AM	9:40 AM	9:45 AM	9:50 AM	9:55 AM	10:00 AM	10:05 AM	10:10 AM	10:15 AM	10:20 AM	10:25 AM	10:30 AM	10:35 AM	10:40 AM	10:45 AM	10:50 AM	10:55 AM	11:00 AM	11:05 AM	11:10 AM	11:15 AM	11:20 AM	11:25 AM	1:30 AM	11:35 AM	11:40 AM	11:45 AM	11:50 AM	11:55 AM	12:00 PM	12:05 PM	12:10 PM	12:15 PM	12:20 PM	12:25 PM	12:30 PM	12:35 PM	12:40 PM	12:45 PM	12:50 PM	12:55 PM	1:00 PM	1:05 PM	1:10 PM	1:15 PM	1:20 PM	1:25 PM	1:30 PM	1:35 PM	1:40 PM	1:45 PM	1:50 PM	1:55 PM	2:00 PM	2:05 PM	2:10 PM	2:15 PM	2:20 PM	2:25 PM	2:30 PM	2:35 PM	2:40 PM	2:45 PM	2:50 PM	2:55 PM	3:00 PM																											
Kindergarten	HR																			60 Minutes	Lunch/ Recess																			I/E																																																																								
Grade 1	HR																			60 Minutes	Recess/ Lunch																			I/E																																																																								
Grade 2	HR																																					I/E	Lunch/ Recess																			60 Minutes																																																						
Grade 3	HR																																																							Recess/ Lunch																			60 Minutes																			I/E																		
Grade 4	HR																			I/E																																					60 Minutes	Lunch/ Recess																																																						
Grade 5	HR																																					I/E																			60 Minutes	Recess/ Lunch																																																						
I/E	Plan																		Grade 4	Grade 5	Grade 2	Lunch	Grade 1	Grade K	Grade 3																																																																																							
Lunch/ Recess																																					K-1	2-3	4-5																																																																									

Note: On a rotating basis, every 12 school days (not calendar days) teachers at each grade level have 60 minutes of extended planning time either before or after their duty-free scheduled lunch period; for example, Kindergarten teachers have extended time on Day 2 of the cycle, Grade 1 teachers on Day 4, Grade 2 teachers Day 6, Grade 3 teachers Day 8, etc.. Focus of the extended time must be on planning for I/E instruction during the following 12-15 days. Encore teachers (e.g. PE, art, music specialists) work with students during these extended periods. This schedule was developed only after the principal had previously scheduled what he termed teacher "breaks" for varying lengths of time and not at the same time each day.